

KAMALNAYAN BAJAJ NURSING COLLEGE, AURANGABAD

MANAGEMENT OF NURSING SERVICE AND EDUCATION

QUESTION BANK

UNIT I. INTRODUCTION TO MANAGEMENT IN NURSING

- 1) Define management and its theories
- 2) Describe the Principles of administration.
- 3) Difference between administration and management.
- 4) Explain Principles, purpose and Functions of management.
- 5) Write down Qualities of administrator and manager.
- 6) Write down role of nurse as a manager and her qualities

UNIT II. MANAGEMENT PROCESS

- 1) Write short note on planning
- 2) Write short note on staffing
- 3) Patient classification system.
- 4) Human resource management.
- 5) Describe recruitment and steps of staff recruitment.
- 6) Explain the principle of budget.
- 7) Program evaluation review technique.

UNIT III. HOSPITAL ORGANIZATION

- 1) Write down the definition, types and function of hospital.
- 2) Discuss the role of hospital in comprehensive health care.
- 3) Discuss development of new management practices.
- 4) Explain marketing of hospitals.

UNIT IV. MANAGEMENT OF NURSING SERVICES IN THE HOSPITAL

- 1) Define planning

- 2) Discuss hospital and patient care units including ward management
- 3) Explain emergency and disaster management
- 4) Human resource management
- 5) Describe nursing personal including job description of all level.
- 6) Difference between ABC and VED analysis
- 7) Explain the auditing
- 8) Explain directing and leading
- 9) Write down role and responsibility in delegation and participation of work
- 10) Explain about staff development and welfare
- 11) Write the roll of nurse to maintain of discipline
- 12) Nursing rounds
- 13) Discuss about quality assurance model
- 14) Record and report
- 15) Performance appraisal

UNIT V: ORGANIZATION BEHAVIOR AND HUMAN RELATION

- 1) Discuss the concepts and theories of organizational behaviors
- 2) Explain the leadership style, power and its type
- 3) Define motivation and its theories
- 4) Group dynamics
- 5) Explain the techniques of communication
- 6) Collective bargaining.

UNIT VI: IN SERVICE EDUCATION

- 1) Define in service education, its nature and scope
- 2) Explain the principles of adult learning
- 3) Describe the Role and Responsibilities of a head nurse planning for in service education
- 4) Explain preparation of in service education report

UNIT VII: MANAGEMENT OF NURSING EDUCATIONAL INSTITUTIONS

- 1) Explain the regulatory bodies
- 2) Accreditation
- 3) Write down philosophy and objective of Affiliation
- 4) Difference between guidance and counseling
- 5) Write down short note on maintaining discipline in faculty and staff
- 6) Discuss curriculum planning , implementation and evaluation

UNIT VIII : NURSING AS A PROFESSION

- 1) Discuss the nursing as a profession
- 2) Write down characteristic of a professional nurse
- 3) Explain current trend and issues in nursing
- 4) Explain practice standard for nursing in INC
- 5) Consumer protection Act
- 6) Explain in details legal aspect in nursing

UNIT IX : PROFESSIONAL ADVANCEMENT

- 1) Discuss the continuing education
- 2) Explain about collective bargaining
- 3) Discuss about participation in research activities